Volunteer expenses form

ramblers
at the heart of walking

Name:	
Area/Group:	Lake District Area/Lancaster Group
Role: eg Secretary, Walks Leader etc	

Date (dd/mm/yy)	**Description of expense** (e.g. printing newsletters, travel to meeting etc)	**Amount** (£)
	Total	

N.B: The car mileage rate is 28p per mile

Please sign below to confirm that the above expenses were incurred wholly, exclusively and necessarily on Area/Group activities which further the Ramblers' charitable aims.

Signed: Date:

Address:

Telephone/E-mail:

Please provide receipts to support all expenses claimed, or provide a brief explanation where this is not possible.

Please return this form to the Group Treasurer.

October 2011